

Tasmanian Men's Shed Association Grants Program 2025-26 Guidelines



Contents

Acknowledgement of Aboriginal people and Country	3
Definitions	3
Key Dates	3
About the Tasmanian Men's Shed Association (TMSA) Grants Program 2025-26.....	4
What can the grant be used for?	4
What can't the grant be used for?	5
How much can I apply for?.....	5
Who can apply?	5
Who can't apply?	6
How do I apply?	7
How will my application be assessed?	8
What happens if the application is successful?	10
Reporting and Evaluation	10
What if our application is not successful?.....	10
How will my information be kept safe?	11
Who do I contact about this Grants Program?.....	11

Acknowledgement of Aboriginal people and Country

In recognition of the deep history and culture of this Island, we acknowledge and pay our respects to all Tasmanian Aboriginal people, the past and present Custodians of the Land upon which we meet and gather.

Definitions

The Tasmanian Men's Shed Association

The Tasmanian Men's Shed Association (TMSA) is the Peak Body for Men's Sheds in Tasmania.

The TMSA's vision is to provide access to Sheds for all members to share, collaborate and engage with each other, for each other, and the community.

The TMSA exists to represent and support the development of Sheds and their members across Tasmania, and to facilitate communication between Tasmanian Sheds.

Key Dates

Below is a table for the critical dates of the Grants Program:

Description	Date
Program opens	10.00am on 19 December 2025
Program closes	10.00am on 19 February 2026
Notification of Program Outcomes (subject to change)	April 2026
Funding provided	April/May 2026
Projects are expected to be completed by	December 2026

About the TMSA Grants Program 2025-26

The TMSA Grants Program 2025-26 (the Grants Program) will support capacity building, men's health and wellbeing (including mental health initiatives), and the sustainable development of Men's Sheds in Tasmania.

The Grants Program will also fund tools, equipment, machinery or other related items that are not considered capital works, permanent or fixed upgrades to the Sheds.

Capital works are **not** eligible under this Grants Program.

The 2025-26 Grants Program provides total funding of \$175,000.

The maximum amount of funding that an eligible Men's Shed can apply for through the Grants Program is \$15,000.

Applicants are strongly encouraged to contact Wendy Kennedy, TMSA Executive Officer prior to submitting an application, for feedback and advice to assist in providing the strongest case for funding.

Wendy Kennedy can be contacted by phone on 0438 100 446 or by email at tmsaxo@gmail.com.

If you have any questions about this Grants Program, please email grants@dpac.tas.gov.au or phone 1800 204 224.

Please note:

- Capital works are **not** eligible under this Grants Program.
- The Tasmanian Men's Shed Capital Investment Grants Program 2025-26 is also open for application.
- This is a separate program that provides funding for capital investment.
- For more information on the Tasmanian Men's Shed Capital Investment Grants Program 2025-26, please visit the [Community Grants Page](#).

Men's Sheds can apply for both the TMSA Grants Program 2025-26 and the Tasmanian Men's Shed Capital Investment Grants Program 2025-26.

What can the grant be used for?

Grants are available to support:

- Men's health initiatives, including mental health and wellbeing programs;
- The purchase of new tools, equipment, and machinery;
- Men's Shed member training and education; or
- Initiatives delivered by Men's Sheds that benefit the broader community.

Funded projects must start no later than two (2) months after receipt of funding. Grant funding is to be expended by 31 December 2026 and Final Reports provided to the Department of Premier and Cabinet (DPAC) by 31 January 2027.

What can't the grant be used for?

By making an application for the Grants Program, you agree that the grant will not be used for:

- The purchase of second-hand tools, equipment (excluding containers), or machinery; or
- Operational expenses including:
 - Local Government approvals and/or permits.
 - Design fees.
 - Consumables.
 - Energy, water, and sewerage.
 - Rates and taxes.
 - Insurance.
 - Fuel, registration, licensing, or ongoing running/maintenance costs.
 - Advertising materials.
 - Communications.
 - Wages.

Further information required

If you require further information, please contact DPAC before the Grant Program closes at grants@dpac.tas.gov.au or call 1800 240 224.

How much can I apply for?

Eligible applicants can apply for funding of up to \$15,000. The total funding pool available under the Grants Program is \$175,000.

Who can apply?

Eligible applicants

The 2025-26 Grants Program is open to Tasmanian Men's Sheds that:

- Have public liability insurance (a copy of the applicant's current public liability insurance cover must be attached to the application); AND
- Are an incorporated association/appropriate legal body for the purposes of entering into a Grant Deed; AND
- Are a current member of the TMSA; or
- Operate as a 'Men's Shed' in Tasmania that:
 - Has, as a major function, the provision of hands-on workshop activities aimed at men but not necessarily exclusive of other genders;
 - Is an Incorporated Association, or is auspiced by an Incorporated Association; and

- Meets the values and vision of the TMSA in the following aspects:
 - Provide a safe, friendly, tolerant, and healing environment which assists in building confidence and personal development of individual members;
 - Advance the health and wellbeing of its members and encourage social inclusion;
 - Provide a benefit to individual members and the broader community; and
 - Have minimal joining fees.

DPAC may request documentation to support eligibility claims as part of the application or any subsequent audit processes.

Who can't apply?

Ineligible applicants

The following entities are not eligible to apply for funding under the Grants Program:

- Australian Government agencies.
- Tasmanian Government agencies.
- Schools or colleges (government or private).
- Tertiary institutions.
- For profit organisations and businesses.
- Political parties.
- Individuals and/or sole traders.

I'm still not sure I can apply – what should I do?

You can contact DPAC before the Grant Program closes by email at grants@dpac.tas.gov.au or call 1800 240 224.

How do I apply?

Visit DPAC's [Community Grants Page](#) and follow the link through to the online application form via our grants portal [SmartyGrants](#).

If you are having difficulty accessing the application form, or have any questions regarding the application process, please contact DPAC on 1800 204 224 or email grants@dpac.tas.gov.au prior to the Grants Program closing.

On submission of your application, you will receive a confirmation email with your application form in PDF format from SmartyGrants.

If you do not receive email confirmation of your application, please contact Community Grants on 1800 204 224.

Taxation and financial impacts

Organisations must indicate whether they are registered for Goods and Services Tax (GST) in their grant application.

To help with understanding GST, you can visit the Community Grants [website](#).

If you do not have an Australian Business Number (ABN) you may be required to complete a 'Statement by a supplier' form. You can read about who is eligible to use and access the form through the [ATO website](#).

Applicants should contact the Australian Taxation Office (ATO) on 13 28 66 or www.ato.gov.au for any advice or clarification on GST.

When providing quotations, they are required to clearly show the GST-exclusive amount, the GST component, and the total price. You should use the GST-exclusive amounts in your budget table.

If your application is approved, the Tasmanian Government will pay the funding plus GST, in line with the approved amount.

When you provide an invoice for payment, your tax invoice must show the:

- GST-exclusive amount.
- GST amount.
- GST-inclusive total.

For applicants **not** registered for GST:

- Applicants can submit quotes that include GST.

How will my application be assessed?

Assessment Criteria

What we are looking for	What that means	Weighting
Benefit to the Men's Shed	The anticipated physical and mental health and wellbeing benefit of the project to the male members of the Men's Shed. This may include the Shed's capacity to undertake the project without grant funding.	20%
Demonstrated need by the Men's Shed	How the funding will contribute to the ongoing sustainability of the Shed and/or develop the Shed's capacity to: <ul style="list-style-type: none">• Be sustainable.• Provide a safe and supportive environment.• Demonstrate how Shed or community members have been involved in the planning and development of the project.	20%
Benefit to the community	How the project should be able to deliver a broader community benefit. Partnerships between organisations to deliver project outcomes are strongly encouraged.	20%
Project management and risk management	Project management - provide a project plan that includes timelines, required resources and skills, and who is responsible for ensuring the project is undertaken and acquitted. Risk management planning - applicants must ensure they have identified any potential issues that could arise and how they will be managed.	20%
Value for money	Please provide two current, itemised, formal quotations for each of the items outlined in the budget that will be funded by the grants program (such as tools, equipment, or services). Where applicants are unable to gain two current quotations, one quotation may be accepted with accompanying reasoning, including how it delivers value for money. Applicants are encouraged to seek quotations from Tasmanian based businesses where possible. Photographs can also be attached to assist the panel to assess the application.	20%

What we are looking for	What that means	Weighting
	<p>Applications must demonstrate value for money by submitting a realistic budget where all sources of funding for the project must be included in the application. This includes funds received from other grants programs (such as the Tasmanian Community Fund) and any other in-kind support.</p> <p>If applicable, any discounts negotiated by the TMSA on behalf of members must be reflected in the submission budget.</p> <p>Applicants will be required to advise if there is a possibility of duplicate funding (e.g. if funding has been applied for the project from other grants programs).</p>	

Please note that meeting all eligibility criteria does not automatically mean that grant funding will be provided to an applicant.

During the assessment process, DPAC may require further information to support or clarify an application. The information should be provided within the set time frame provided, otherwise it may result in the application being unsuccessful.

To help ensure applicants present a strong application, Sheds are encouraged to contact the TMSA Executive Officer, Wendy Kennedy, prior to submitting an application. Contact can be made by phone on 0438 100 446 or by email at tmsaxo@gmail.com.

If the Grant Program is oversubscribed, the assessment panel may apply moderation to ensure equitable distribution of funds. In making final recommendations, the panel may consider:

- Distribution of events across Tasmania.
- Previous DPAC grant funding history, to promote broad and fair access to funding.

What happens if the application is successful?

If successful, you will receive a notification of the decision, so please ensure organisational contact details in SmartyGrants are current.

Please note, your organisation name, the title of your project and the amount of funding received will be available on the DPAC website.

Successful applicants will be required to ensure they meet all conditions of their Grant Deed. At a minimum, organisations will be required to submit a final acquittal at the completion of the grant term that demonstrates how the funding was used for its approved purpose.

What happens if our organisation already has a grant with DPAC?

You can have more than one grant with DPAC. However, if you have one or more overdue reports or acquittals, then you must complete these before your invoice for this program can be approved for payment.

Please note that you will not be eligible for the Grants Program if the purpose you are applying for already receives Tasmanian Government funding.

How will the information provided by our organisation be used?

Your report can be used, reproduced, modified and adapted by DPAC.

Please make sure anything you provide complies with the Copyright Act 1968 (Cwlth) and the Personal Information Protection Act 2004.

What if there are issue with our project?

Things don't always go to plan, so it's best to contact DPAC as early as possible to discuss options to vary your Grant Agreement.

Reporting and Evaluation

Organisations receiving funding through the Grants Program must complete a Final Report. This report must include a full statement of expenditure and activities against the grant funds provided and the approved purpose of the grant.

What if our application is not successful?

Organisations will receive an email advising of the decision, and who to contact if you would like to seek more information.

How to make an appeal

You can ask for a review of the decision associated with their application if you have reason to believe that:

- The persons making the decision had a direct or indirect financial interest in the outcome of the application; and/or
- The preparation of the application was affected adversely by incorrect advice provided by DPAC; and/or
- The persons making the recommendations discriminated against the applicant on irrelevant grounds, such as cultural, religious or linguistic background, race, gender, marital status, sexual orientation, or disability.

To seek a review, organisations must write to the Manager, Community Grants and Programs by email to grants@dpac.tas.gov.au. A request must be received within 28 days from the date that DPAC provides notification of the decision of the application.

How will my information be kept safe?

Any information you provide to DPAC or receive from DPAC is managed under the conditions of the following Acts:

- *[Archives Act 1983 \(Tas\)](#)*
- *[Personal Information Protection Act 2004](#)*
- *[Right to Information Act 2009](#)*

Any employee of the Tasmanian State Service must also follow the rules of the State Service Principles, and the [State Service Act 2000](#).

Who do I contact about this Grants Program?

The TMSA Grants Program 2025-26 is administered by DPAC on behalf of the Crown in the Right of Tasmania.

Contact with DPAC for any of the following reasons can be directed via email to grants@dpac.tas.gov.au or by calling 1800 204 224 (normal business hours):

- Further information or advice on the Grants Program.
- Assistance in making an application.
- Further feedback on the decision of the application.
- Request a review of the decision.

Questions or support on using [SmartyGrants](#) or [SmartyFile](#) can be directed to service@smartygrants.com.au or +613 9320 6888 (8am – 6pm Monday – Friday).



Tasmanian
Government

Department of Premier and Cabinet

Phone:
1800 204 224

Email:
grants@dpac.tas.gov.au
www.dpac.tas.gov.au